



JP COLLEGE OF ARTS & SCIENCE

Ayikudy, Tenkasi - 627852

(Run by DMI Sisters)

Accredited with 'B++' Grade by NAAC

(Affiliated to Manonmaniam Sundaranar University - Tirunelveli)

RIGHT TO INFORMATION

Right to Information (Statutory Declaration under Sec-4(1) (B) of RTI Act 2005)

Introduction

The Right to Information Act, 2005 has been enacted by the Parliament and has come into force from 15 June, 2005. This Act provides for right to information for citizens to secure access to information under the control of public authorities in order to promote transparency and accountability in the working of every public authority. All Universities and Colleges established by law made by Parliament or by State Legislature or by notification by the appropriate Government or owned, controlled or substantially financed directly or indirectly by funds provided by the Government shall come within the meaning of a Public Authority under this Act. JP College of Arts and Science, Ayikudy, Tamilnadu, has constituted the RTI Cell as per above Government norm & regulations to enable the students, citizens, and stakeholders to have the necessary access to the RTI related information/disclosures. JP College of Arts and Science RTI Cell makes speedy and timely disposal of the queries and grievances lodged by individuals or stakeholders from time to time. We assert in enabling the general public to have greater access to the domain of information systematically preserved by our office.

RTI officers-in-charge

Appellate Authority:	principal@jpcas.edu.in
Information Officer:	cruzthivagaran@jpcas.edu.in

Process to be followed

All applications in connection with RTI Act, 2005 may be submitted by in following address:

The Public Information Officer (PIO),
JP College of Arts and Science, Ayikudy,
Tamilnadu - 627852
E-mail : cruzthivagaran@jpcas.edu.in



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Guidelines for Submitting an RTI Application

1. The application may be either **typed or neatly hand-written**, with the heading **“Application under RTI Act, 2005”** clearly mentioned at the top.
2. The application can be submitted **through email, by post, or in person**.
3. There is **no specific prescribed format** for an RTI application.
4. Applications **will not be rejected** merely because they do not follow a particular format.
5. The application should be written in **English or Tamil**, using simple and clear language.
6. Frame your queries in a **clear, direct, and point-wise manner**. Avoid vague or ambiguous questions.
7. Attach the prescribed **RTI application fee** in the form of an **Indian Postal Order (IPO)** or **Demand Draft (DD)**, as applicable.
8. At the end of the application, **include a declaration stating that you are a citizen of India**.

Address the application to:

The Public Information Officer,

JP College of Arts and Science,

Ayikudy,

Tamilnadu - 627852

Click here

https://drive.google.com/file/d/1qmZbyh9Gzmt6s12ZtGDyTy_iJ2USteXL/view?usp=sharing